

A QUORUM OF THE ADMINISTRATION COMMITTEE, BOARD OF PUBLIC WORKS, PARK BOARD, AND/OR COMMON COUNCIL MAY ATTEND THIS MEETING; (ALTHOUGH IT IS NOT EXPECTED THAT ANY OFFICIAL ACTION OF ANY OF THOSE BODIES WILL BE TAKEN).

CITY OF MENASHA
Housing Authority
Council Chambers, 3rd Floor City Hall - 140 Main Street, Menasha
January 23, 2008

6:00 PM

AGENDA

 [← Back](#)  [Print](#)

1. CALL TO ORDER

A. -

2. ROLL CALL/EXCUSED ABSENCES

A. -

3. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

Minutes to approve:

A. Minutes of the December 20, 2006 Housing Authority Meeting

☐ [Attachments](#)

4. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

Five (5) minute time limit for each person

A. -

5. DISCUSSION

A. Update on Natures Way Housing Project

6. ACTION ITEMS

A. Consideration of Housing Program Applicants

7. ADJOURNMENT

A. -

Menasha is committed to its diverse population. Our Non-English speaking population or those with disabilities are invited to contact the Community Development Department at 967-3650 at least 24-hours in advance of the meeting so special accommodations can be made.

**Menasha Housing Authority
December 20, 2006
Minutes**

I. Roll Call

Members Present: Christine Kaup, Antoine Tines, Bob Gloede, Cliff Fischer, Frank Haffner, Mike Sheleski
Members Excused: Ralph Kennedy II
Others Present: CDD Greg Keil, Mary Bach

II. Minutes of the November 15, 2006 Housing Authority Meeting

Motion by Comm. Fischer, seconded by Comm. Haffner to approve the minutes of the November 15, 2006 meeting. The motion carried.

III. Qualifications of Nature's Way Affordable Housing Project Home Buyer'

Mary Bach explained that applicants 61, 62, 63, 64 & 77 will be Habitat for Humanity buyers. The buyers meet CDBG and HOME program eligibility guidelines.

Motion by Comm. Gloede, seconded by Comm. Fischer to approve applicants 61, 62, 63, 64 & 77. Motion carried.

Applicant 74, will occupy ½ of the twindominium unit to be built by Habitat for Humanity. The buyer meets the CDBG and HOME program eligibility requirements.

Motion by Comm. Fischer, seconded by Comm. Haffner to approve applicant 74. The motion carried.

Applicants 65, 66, 67, 68, 69, 71, 72, 73, 74, 75, 76 will be occupying homes built by the building contractor selected by the city. The buyers meet the CDBG and HOME program eligibility guidelines.

Motion by Comm. Haffner, seconded by Comm. Gloede to approve applicants 65-76. The motion carried.

IV. Consideration of Housing Rehab Program Applicants

Update on Applicant #78-06: This applicant requested \$7,500 for windows, insulation, minor electric and plumbing.

Motion by Comm. Haffner, seconded by Comm. Fischer to approve the application in an amount not to exceed \$7,500. Motion carried.

V. Disclosure of Potential Conflicts of Interest

Mary Bach indicated that two of the applicants eligible for CDBG and HOME Special Projects funds are city employees. They are income eligible and have met all the program requirements. Neither applicant is in the position to make funding awards; influence funding awards; have inside information or influence the staff and/or independent contractor responsible for the project.

None of the committee members had conflicts of interest subject to disclosure requirements.

VI. Adjourn

Motion by Comm. Kaup, seconded by Comm. Haffner to adjourn at 6:03 PM. The motion carried

*Respectfully Submitted,
Greg Keil, CDD*

DRAFT